

**MINUTES OF THE MEETING OF  
THE BOARD OF TRUSTEES  
WEDNESDAY, MAY 15, 2019**

A meeting of the Board of Trustees of the Incorporated Village of Head-of-the-Harbor was held on Wednesday, May 15, 2019 at 7 PM at the Village Hall located at 500 North Country Rd., St. James, NY 11780. Those present were the following members Mayor Douglas A. Dahlgard, Deputy Mayor Daniel W. White, Trustees L. Gordon Van Vechten, Judith C. Ogden and Jeffrey D. Fischer. Not in attendance this evening Village Attorney, Anthony B. Tohill and Building Inspector, Robert O'Shea. Also in attendance Village Administrator/Clerk, Margaret O'Keefe; Police Chief, Charles M. Lohmann and Village Treasurer, Patricia Mulderig.

Pledge of Allegiance.

**1. Mayor – Douglas A. Dahlgard**

- It was, upon motion by Trustee Ogden, second by Trustee Van Vechten, and unanimously adopted:  
**RESOLUTION # 028-19**  
Minutes of the Board of Trustees meeting of April 17, 2019 at 7PM were presented.  
**RESOLVED**, to adopt the minutes of the above meeting as presented.
- It was, upon motion by Trustee Van Vechten, second by Trustee Fischer, and unanimously adopted:  
**RESOLUTION #029-19**  
Minutes of the Board of Trustees work session May 1, 2019 at 7PM.  
**RESOLVED**, to adopt the minutes of the above meeting as presented.
- It was, upon motion by Deputy Mayor White, second by Trustee Van Vechten and unanimously adopted:  
**RESOLUTION #030-19**  
In accordance with Trustees resolution #001-19,  
**BE IT RESOLVED**, at appoint John J. Toomey as Acting Justice to fulfill the term that expires on April 6, 2020.
- It was, upon motion by Trustee Fischer, second by Deputy Mayor White and unanimously adopted:  
**RESOLUTION #031-19**  
**WHEREAS**, Police Chief Charles Lohmann has identified the need for additional officers,  
**BE IT RESOLVED**, the Board of Trustees hereby appoints, Cassidy Lessard, Kenneth O'Brien and Ryan Miller as part-time, nonexempt, Police Officers at an hourly rate of \$35.00 per hour, not to exceed 20 hours per workweek maximum. This resolution is effective immediately.

**2. Financials – Patricia A. Mulderig, Village Treasurer:**

- Report submitted to the Board.
- It was, upon motion by Trustee Fischer, second by Trustee Van Vechten and unanimously adopted:  
**RESOLUTION #032-19**

**RESOLVED**, to adopt Abstracts #127239 through and including #127248 in the total amount of \$49,899.38 to be paid from the General Fund.

- It was, upon motion by Trustee Fischer, second by Trustee Van Vechten and unanimously adopted:

**RESOLUTION #033 -19**

**RESOLVED**, to adopt Abstract TA #152 (VOIDED) & TA #153 in the total amount of \$1,315.00 to be paid from the Trust & Agency Fund.

- It was, upon motion by Trustee Van Vechten, second by Trustee Fischer and unanimously adopted:

**RESOLUTION #034-19**

**RESOLVED**, the Village Treasurer is authorized and directed to make budget modifications to the 2018/2019 budget totaling \$40,788.00 for a net change of zero, as noted:

VILLAGE OF HEAD OF THE HARBOR  
2019/2020 BUDGET MODIFICATIONS  
5/15/2019

		BUDGET	BUDGET	MODIFIED
		F/Y/E	ADJUSTMENT	BUDGET
		2/28/2019		2/28/2019
A1565	ZBA HEARING FEES	(1,000.00)	1,000.00	0.00
A2110	ZONING FEES	0.00	(1,200.00)	(1,200.00)
A2115	PLANNING BOARD FEES	(500.00)	(1,850.00)	(2,350.00)
A2660	SALE OF VEHICLES AND EQUIPMENT	0.00	(750.00)	(750.00)
A3120.21	POLICE - EQUIP, RADIOS, ETC	2,500.00	9,000.00	11,500.00
A8010.2	ZONING BOARD - OFFICE SUPPLIES	0.00	100.00	100.00
A8010.4	ZONING BOARD - CONSULTANTS	500.00	100.00	600.00
A8020.2	PLANNING BOARD -OFFICE SUPPLIES	0.00	100.00	100.00
A1990	CONTINGENCY	39,288.00	(6,500.00)	32,788.00
		0.00	0.00	0.00
		40,788.00	0.00	40,788.00

- It was, upon motion by Trustee Fischer, second by Trustee Van Vechten and unanimously adopted:

**RESOLUTION #035-19**

**RESOLVED**, to authorize and direct the Village Treasurer to refund the taxes as per the successful grievances in the amount of \$382.80 as noted:

Josephine Mitello	2 Timothy Woods Rd SJ	17-Apr-19	25-Mar-19	17026	18290	(738)	191.14
Daniel & Bianca Dresch	1 Mill Creek Road SB	17-Apr-19	8-Apr-19	12425	11685	(740)	191.66
ASSESSMENT ADJUSTMENTS - MAY 15, 2019						(1,478)	382.80

- It was, upon motion by Trustee Van Vechten, second by Trustee Fischer and unanimously adopted:

**RESOLUTION #036-19**

**WHEREAS**, the village clerk polled each member for conflict of interest with First National Bank of Long Island and by affirmative vote they do hereby by attest that as a member of the Board of Trustees of the Inc. Village of Head of the Harbor no conflict of interest, as defined pursuant to Article 18 of the General Municipal Law, nor by Schedule A annexed, exists with respect to the contract of sale of the Bond Anticipation Note with First National Bank of Long Island, Hauppauge, New York authorized and directed by said Board.

AYES: Douglas A. Dahlgard, Mayor  
Daniel W. White, Deputy Mayor  
Judith C. Ogden, Trustee  
L. Gordon Van Vechten, Trustee  
Jeffrey D. Fischer, Trustee

NOES:           -- NONE--

**BE IT RESOLVED**, village treasurer is authorized and directed to assume a Bond Anticipation Note in the amount of \$35,000.00, terms below:

Principal Sum:           Thirty-five thousand dollars (\$35,000.00)

Interest Rate:           Three hundredths per centum (3.00%) per annum

- It was, upon motion by Trustee Ogden, second by Trustee Fischer and unanimously adopted:

**RESOLUTION #037-19**

In accordance with resolution #017-19

**BE IT RESOLVED**, to authorize and direct the village treasurer to rename TA 1000 as “Shore Farm/Avalon Park” and TA0999 “Avalon Park & Preserve – 200 Harbor Road”.

- Part-time Summer help - Tabled until work session.

**3. Police Department – Charles M. Lohmann, Police Chief:**

- Radar signs have been deployed.

**4. Highway Department – Judith C. Ogden, Highway Commissioner:**

- Hot patch equipment should arrive shortly.
- Spring projects underway.
- Discussion of road 2019 paving. No action taken.
- It was, upon motion by Deputy Mayor White, second by Trustee Fischer and unanimously adopted, to move to executive session to discuss personnel and litigation. No action taken. It was, upon motion by Trustee Fischer, second by Deputy Mayor White and unanimously adopted to move back to public session.
- There being no other matters to be brought before the Board; it was, upon motion by Deputy Mayor White, second by Mayor Dahlgard and unanimously adopted, to adjourn the meeting at 8:07 PM.

Respectfully Submitted,

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Margaret O’Keefe  
Village Clerk